

Responsible Vendor Program

OAR 845-009-0135

Retail licensees who achieve and maintain responsible vendor status are eligible for reduced sanctions if their employees sell alcohol to a minor.

To apply for responsible vendor status, a licensee must complete the OLCC's *Application for Responsible Vendor Status* certifying that they:

- Require new off-premises employees, and all new on-premises employees who do not have a service permit, to read and sign the OLCC brochure *What Every Store Clerk Needs to Know About Selling Alcohol* or complete an equivalent educational program or materials before selling alcohol.
- Require employees who sell alcohol for on-premises consumption to take and pass an approved alcohol server education class within 45 days of selling alcohol.
- Train new employees about responsible alcohol sales within three days of the employee beginning to sell alcohol. On-premises employees who already have a valid service permit are exempt from the training.
- Post their house policies on alcohol sales and checking identification, and have each employee read and sign these policies.
- Permanently post signs reminding patrons and employees of the legal requirements for selling alcohol.
- Provide at least four employee trainings on responsible alcohol sales each year .

Licensees *do not* qualify for the program if they:

- Personally sold alcohol to minors more than once in the last two years, if any of the sales occurred within the last year.
- Were personally involved in selling alcohol to a minor during the past year if there were aggravating circumstances such as selling to a person less than 18 years old, selling to person they knew was under 21, or a sale that resulted in death or injury.
- Personally committed a Category I or II violation within the past five years. Felony convictions, operating while suspended, making false statements, interfering with an investigation, and being visibly intoxicated while on duty are examples of Category I or II violations.

For more information about the responsible vendor program, or to apply for the program, go to www.oregon.gov/olcc or contact your local OLCC office (see reverse).

Promoting Responsible Alcohol Sales and Service

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www.oregon.gov/olcc

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OLCC FIELD OFFICES

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