

# SYMPOSIUM INFORMATION



## NABCA'S 2020 LEGAL SYMPOSIUM REGISTRATION

**PLEASE REGISTER ONLINE**

**by Friday, February 21<sup>st</sup>**

All registrations must be made online!

Please contact [meetings@nabca.org](mailto:meetings@nabca.org)  
if you have questions.



### HOTEL & RESERVATION

The Ritz-Carlton, Pentagon City  
1250 S Hayes St, Arlington, VA 22202  
Phone: (703) 415-5000  
Reservations: 1 (800) 422-2410  
[www.ritzcarlton.com](http://www.ritzcarlton.com)

#### Standard Room

\$288.00 + 13.25% tax

#### State Room (State Representatives ONLY)

\$232.00 + 13.25% tax

**Online:** Visit [www.nabca.org](http://www.nabca.org) and click on the Legal Symposium link. Scroll down to find the Marriott reservation link.

- **Attendees are responsible for making their own hotel and travel arrangements.** Please be aware that NABCA may view your reservation information via NABCA group rooming list.
- NABCA's room block will be held until the cut-off date, **Thursday, February 20, 2020**. After the cut-off date, reservations received will be accepted on a space available basis. **Please make your reservations as early as possible, as there is no guarantee the hotel will not sell out prior to the cut-off date.**
- All reservations must be accompanied by a first night's room deposit or guaranteed by a major credit card.
- An early departure fee of one night's room and tax will apply if checking out prior to the confirmed check-out date.
- Check-in begins at 4:00 PM and check-out is at 11:00 AM.



### HOTEL PARKING

Overnight valet parking, \$51 per day  
Daily valet parking, flat rate of \$23 for up to 8 hours



### TRAVEL & TRANSPORTATION

**Ronald Reagan Washington National Airport (DCA)** is approximately 7 minutes (3 miles) from The Ritz Carlton, Pentagon City. Commercial air carriers serviced by DCA include AirCanada, AirTran, American, Delta, Fly Frontier, JetBlue, Southwest, and United. For more information, please visit [www.flyreagan.com/dca](http://www.flyreagan.com/dca).

**TAXI SERVICE:** Taxi Service is located near the Arrival (baggage claim) exits of each terminal for approximately \$12 one-way including tip.

**METRO:** Metrorail stations are connected to the concourse level of terminals B and C at Reagan National Airport. Metrorail fare cards may be purchased at machines located at all entrances to the Airport Metrorail station. The Blue line will stop at the Pentagon City Metro located in front of the hotel.

**Washington Dulles International Airport (IAD)** is approximately 35 minutes (26 miles) from The Ritz Carlton, Pentagon City. Commercial air carriers serviced by IAD include AirCanada, AirTran, American, Delta, JetBlue, Southwest, and United. For more information, please visit [metwashairports.com/iad](http://metwashairports.com/iad).

**TAXI SERVICE:** Taxi Service is available at the lower level of the Main Terminal for approximately \$63 one-way.

### LEGAL SYMPOSIUM DETAILS



**Weather & Attire:** Dress is business casual throughout the Symposium. Average Arlington, VA temperatures in March range from 56° F to 38° F with a precipitation rate of 3.5 inches. Please pack accordingly.

**Note:** The registration fee includes attendance at the Symposium, all meal functions and program materials.

**Cancellation Policy:** A refund, less an administrative processing fee of \$25.00, will be remitted for all cancellations made in writing to NABCA by **FRIDAY, FEBRUARY 21, 2020**. No refunds will be made for any cancellation received after that date.

For questions regarding meeting logistics, please contact the Meetings Department at (703) 578-4200 or [meetings@nabca.org](mailto:meetings@nabca.org).

### REGISTRATION FEES

#### 2020 Legal Symposium Registration Type

Appointed Control State Representative

Member and Non-Member: State and Governmental Agencies

Member: Industry/Trade Association (Supplier, Broker, Association, Allied)

Non-Member: Industry/Trade Association (Supplier, Broker, Association, Allied)

**In Person**  
WAIVED

\$295

\$595

\$895

**Webcast**

\$395

\$795

\$1095

#### AFTER FEBRUARY 21

**In Person**  
WAIVED

\$345

\$645

\$945

**Webcast**

\$445

\$845

\$1145