



## Continuing Legal Education Procedures

NABCA has received Mandatory Continuing Legal Education (MCLE) accreditation from a limited number of states (see below). On request, NABCA will assist attendees in obtaining approval from other states. NABCA will pay applicable fees in states where the sponsor is required to do so and will assist in providing necessary backup information for an attendee to claim MCLE credit on his/her own application. Please be aware that each state has its own rules detailing what qualifies for MCLE and Ethics credits. Therefore, certain programs may not receive credit in some states, or the number of approved hours may vary from state to state. You should check with your state for confirmation of a program's approval.

As of March 22, 2023, MCLE accreditation has been requested from the following states:

Alabama	9 CLE including 1.0 Ethics	North Carolina	Pending
California	Self-reporting, see note below	Ohio	Pending
Florida	11 CLE including 1.0 Ethics & 2.5 Technology	Oregon	8 CLE including 1.0 Mental Health
Idaho	Pending	Pennsylvania	8 CLE and 1.0 Ethics
Iowa	8 CLE including 1.0 Ethics	Tennessee	8 CLE including 1.0 Dual
Kentucky	9 CLE	Texas	9 CLE including 1.0 Ethics
Maine	Pending	Utah	Pending
Minnesota	Pending	Vermont	Pending
Mississippi	Pending	Virginia	Pending
Montana	Pending	Washington	9 CLE including 1.0 Mental Health & 1 Office Mgmt
Nevada	9 CLE including 1.0 Ethics	West Virginia	10.8 CLE including 2.4 Ethics
New Jersey	Reciprocity, see note below	Wyoming	9 CLE including 1.0 Ethics
New York	Reciprocity, see note below		

See next page for additional special instructions for specific states.

### CLE Forms

All Symposium attendees seeking Continuing Legal Education credits should complete a Certificate of Attendance (included in the handout material) for each state in which credit is sought. The Certificate should be filed with the appropriate MCLE board or commission or retained as required by your state bar rules. Be sure to fill in your appropriate bar or court ID number for the state in which credit is sought.

### Check-In Process

Individual attorneys seeking CLE credits should sign in, **legibly** noting their names, state(s) of admission and bar numbers, as state MCLE boards may conduct random audits to verify program attendance. Additionally, some states which have approved this program require NABCA to submit a list of their attorneys who attended along with applicable bar numbers.

### Additional Special Instructions

**California** – California attorneys should sign the sign-in sheet in the registration area and retain the Certificate of Attendance form for four (4) years to produce if audited. NABCA will maintain the sign-in sheet in the event of an audit.

**New Jersey** – New Jersey automatically approves courses that have been approved in many other states, including those for which NABCA has obtained approval. In order to secure CLE credit in New Jersey, attorneys admitted

there should retain the course program and Certificate of Attendance to submit with their required report. If you need a copy of the course approval from another state, please contact NABCA.

**New York** – New York automatically approves courses that have been approved in many other states, including those for which NABCA has obtained approval. In order to secure CLE credit in New York, attorneys admitted there should retain the course program and the Certificate of Attendance for a period of four (4) years. If you need a copy of the course approval from another state, please contact NABCA.

**Virginia** – Virginia lawyers will receive a copy of the Certification of Attendance form from NABCA following the conference and should submit it to the Virginia State Bar.

**Other States** – If NABCA has not applied for CLE credit in your state, it may be because an individual attorney can apply for CLE course approval. We will be happy to assist in the application process.

***Are You Licensed in a 60-Minute or 50-Minute Hour MCLE State?***

**60-minute states are:** Alabama, Alaska, Arizona, Arkansas, California, Delaware, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kentucky, Louisiana, Maine, Minnesota, Mississippi, Montana, Nebraska, Nevada, New Hampshire, New Mexico, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, South Carolina, Tennessee, Texas, Utah, Vermont, Virginia, Washington, and Wyoming.

**50-minute states are:** Colorado, Florida, Kansas, Missouri, New Jersey, New York, Oklahoma, Rhode Island, West Virginia, and Wisconsin

The following jurisdictions currently have no MCLE requirement: Connecticut, District of Columbia, Maryland, Massachusetts, Michigan and South Dakota.



## Continuing Legal Education Uniform Certificate of Attendance

Sponsor: **National Alcohol Beverage Control Association**

Activity Title: **2023 Annual Legal Symposium**

Date: **March 13-14, 2023**

Location: **Arlington, VA & Live webcast**

**Program may qualify for:** 9.0 CLE credit hours based on a 60-minute hour

10.8 CLE credit hours based on a 50-minute hour

**Of this total:** 1.0 Ethics Credit hours based on a 60-minute hour

1.2 Ethics Credit hours based on a 50-minute hour

Note: The above figures do not include Welcome/Opening Remarks. Ethics credits are subject to approval by individual states.

### **Retain completed certificate in your files or submit to appropriate state MCLE agency as required**

This program has been approved by the following states, among others: Florida, Iowa, Kentucky, Nevada, Oregon, Pennsylvania, Texas, Washington, West Virginia, Wyoming. Approval hours may vary by state.

#### **TO BE COMPLETED BY ATTORNEY:**

By signing below, I certify that I actually attended the activity described above and am entitled to claim \_\_\_\_\_ CLE credit hours including \_\_\_\_ ethics (professional responsibility) credit hours.

\_\_\_\_\_  
Attorney Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Membership, Registration or Supreme Court Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
State where credits are to be registered  
(Complete a Certificate for each state to which you are required to report)

Acknowledged by:

\_\_\_\_\_  
Neal Insley  
President